**City of Grand Mound**

**City Council Meeting Minutes**

**615 Sunnyside St. Grand Mound, IA 52751**

**January 8th, 2018**

Mayor Crosthwaite called the City Council meeting to order at 7:00 p.m. Council members present were; Stearns, Brix, Fischer, Olson, Beuthien.

Motion by Stearns, second by Olson, to accept and approve the consent agenda, and the following Detail Resolution. Ayes All.

**VENDOR DESCRIPTION AMOUNT**

Alliant Energy Utilities $3,649.04

Affinity, INC EAP Services $16.80

Aflac Employee Paid Insurance $385.50

B&J Electric Christmas Street Light repairs $317.27

Clinton County Auditor Election 2017 $1,633.00

Clinton Co. Sheriff Police Contract $1,336.50

Deluxe Business Systems Deposit tickets $52.16

Dewitt Office Center Office Supplies $184.13

Data Technologies Inc Tax Forms $78.80

EFTPS Federal Withholding $1,914.18

F&B Battery Backup-PW Laptop $99.99

GIS Benefits Employee paid Insurance $11.77

GMCCC Phone/Internet/Fax $391.37

Hawkins Water Chemicals $451.29

Iowa Dept. of Revenue Sales Tax $1,538.00

Iowa Dept. of Revenue State Withholding $851.00

IPERS IPERS Deposit $1,323.84

Iowa Rural Water Assoc Dues $225.00

IA One Call Locates: Water & Sewer $76.00

I+S Group Storm Water Engineering Fees $16,700.00

JD Financial Public Works Supplies $30.10

Moore Tires Recycling Tires & Tractor repairs $344.00

Neighborhood Landscaping City Park Landscaping $590.00

Odd Jobs Grave Digging Fees $990.00

Observer Publications 10/31/17-11/29/17 $165.09

Observer Publications 11/30/17-12/23/17 $142.55

Pillers & Richmond Attorney Fees: December $446.50

Pillers & Richmond Attorney Fees: November $494.00

Petty Cash Postage Petty Cash Reimbursement $7.71

QCAnalytical Services LLC Sewer Testing $87.00

R&M Repair 2 Wiper Blades $40.88

State Hygienic Lab Water Testing $210.50

Shred-It Document Shredding Service $172.25

US Cellular November Service $50.42

US Cellular December Service $50.63

Visa Card Hotel/Travel/Holiday Décor $568.59

Wellmark Health Insurance $2,344.18

WGML Garbage & Recycling Charges $2,125.50

Steve Kilburg December Wages –Full Time $3,687.58

Melissa Conner December Wages- Full Time $2,989.03

Gary Hintz December Wages- Seasonal $57.00

Kenny Geffers December Wages- Part-Time $1,213.00

Kurt Crosthwaite December Wages- Mayor $400.00

Darrell Warren Council Wages: 07/17-12/17 $50.00

Jamie Stearns Council Wages: 07/17-12/17 $170.00

Dan Figley Council Wages: 07/17-12/17 $360.00

Chris Beuthien Council Wages: 07/17-12/17 $370.00

Tami Guy Council Wages: 07/17-12/17 $420.00

Matt Beuthien Council Wages: 07/17-12/17 $450.00

**Account Revenue Expense**

General $15,819.87 $12,627.72

Road Use $7,769.84 $40,499.15

Employee Benefits $2,167.56 $2,830.28

Emergency $315.94 $0.00

Housing Rehab $0.00 $0.00

Debt Service $0.00 $0.00

Capital Improvement $1,431.75 $0.00

08 Citizen Project $438.10 $0.00

Water $7,510.55 $5,424.62

Sewer $5,443.50 $5,015.27

Landfill/Garbage $4,202.49 $3,326.18

Storm Water $747.61 $22.10

Hwy 30 STSW $96,960.77 $77,460.77

Sunnyside/Clinton STSW $34,000.00 $0.00­­­\_\_\_\_\_\_

**Total $176,807.98 $147,206.09**

Citizen & Non-Citizen Inquiries: None.

City Attorney Report: Attorney Pillers reported on the Nuisance Abatement procedure.

The Clinton County Sheriff’s Report was read.

512 Smith Street: Water Service- Attorney Pillers will review.

Motion by Stearns, Second by Beuthien to have the Public Works Department remove the entire fence around the tennis court, due to the damage and poor condition of the fence. Ayes; All. The future use of the tennis courts will be discussed at a later time as Ball Park developments occur in the future.

Motion by Karen, second by Fischer to allow 2395 210th Ave, Grand Mound (Galloway) to be added to the City garbage route with a dumpster; on the conditions that it is within a reasonable distance from the current travelled route and it will not require a second trip to the landfill. Ayes; All.

PW Director, Kilburg, will obtain additional furnace bids to accurately compare the size options and warranty information; to be presented at the February 12th City Council meeting.

The 600 block of the City Park Alley’s storm water improvement options will be reviewed by ISG when they are here working on Sunnyside’s storm sewer project. The current tile will be reviewed to determine if it is blocked, or undersized; and additional options will be reviewed at that time.

Motion by Olson, second by Brix to set a Public Hearing for the FY19 Budget for 6:50 p.m. on 02/12/2018. Ayes: All.

Motion by Beuthien, second by Stearns to set a Public Hearing for the FY18 Budget Amendment for 6:55 p.m. on 02/12/2018. Ayes; All.

Motion by Stearns, second by Fischer to approve the 2018 Travel Policy rates to match the 2018 IRS Mileage & MIE Reimbursement rates. Mileage reimbursement is 54.5 cents per mile and the MIE rate is $51.00/day. Ayes; All.

Mayor Crosthwaite appointed the following Special Committees: Mayor Pro Tem & Finance- Beuthien. Community Club & WGML/Garbage- Brix. Nuisance, Water/Sewer/Storm Sewer- Fischer. Streets & Parking- Stearns. Buildings/Grounds/Tree Board & Police- Olson.

Motion by Brix, second by Olson to remove Tami Guy from the signature cards at First Trust & Savings bank, and add Matt Beuthien. Ayes: All.

Motion by Beuthien, second by Fischer to approve a $500.00 donation in FY19 to the YWCA- Clinton. Ayes: All.

Motion by Stearns, second by Brix to approve a $500.00 donation in FY19 to the Dewitt Referral Center. Ayes: All.

Motion by Beuthien, second by Fischer to approve a $1,500.00 donation in FY19 to the GM Historical Society/Museum.

The PW Dept. is to contact the Museum board to inform them the PW Dept. will obtain bids to paint the brick or drywall and paint, the North section of the Old Pump House; to make the area available for additional displays by the museum. The bids will be presented to the Council for consideration to pay for the improvements to the building.

Motion by Fischer, second by Beuthien to place a lien on Parcel ID # 4600190000 if unpaid before 01/15/18. Ayes: All.

Motion by Brix, second by Olson to place a lien on Parcel ID # 4600190000 if unpaid before 02/05/2018. Ayes; All.

Motion by Fischer, second by Brix to table the discussion on the Planning & Zoning Board and Board of Adjustments to the 02/12/18 City Council Meeting. Ayes; All.

Resolution No. 18-01 “A Resolution Setting Salaries for City Employees of the City of Grand Mound” was introduced by Olson with a second by Brix. Roll Call: Stearns- Aye, Brix- Aye, Fischer- Aye, Olson- Aye, Beuthien- Aye. The resolution was signed by Mayor Crosthwaite.

Resolution No. 18-02 “A Resolution Naming Depositories and Amounts for the City of Grand Mound” was introduced by Beuthien with a second by Fischer. Roll Call: Stearns- Aye, Brix- Aye, Fischer- Aye, Olson- Aye, Beuthien- Aye. The resolution was signed by Mayor Crosthwaite.

Resolution No. 18-03 “A Resolution Approving the Allocation of Funds within the General Fund to the Street Maintenance Department and Revoking Resolution 17-18” was introduced by Beuthien with a second by Stearns. Roll Call: Stearns- Aye, Brix- Aye, Fischer- Aye, Olson- Aye, Beuthien- Aye. The resolution was signed by Mayor Crosthwaite.

City Public Works Employee Report: Kilburg reported there was a water main break last week; which has been resolved. The new truck has been ordered. Kilburg will reach out to the Ball Club regarding a net that is damaged by the diamond. Kilburg will continue to review tail gate/mounted salt spreader options.

City Clerk Report: Conner reported the City’s first periodic exam by the State Auditor’s Office is complete and went very well. There were five findings which is considered minimal. A copy of the report is available on the City’s website.

Mayor’s Report: None.

Chairperson Beuthien: None.

Chairperson Stearns: None.

Chairperson Olson: None.

Chairperson Fischer: None.

Chairperson Brix: None.

Motion by Beuthien, second by Fischer to adjourn at 8:15 p.m. Ayes: All.

The next Regular City Council meeting will be held at 7:00 p.m. on Monday February 12th, 2018 at City Hall located at 615 Sunnyside St. in Grand Mound, IA 52751.

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Kurt Crosthwaite, Mayor

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Melissa Conner, City Clerk

“These minutes are not official minutes until approved by the City Council.”